



# DIRECTOR JOB DESCRIPTION

## HEAD COACH/ COMPETITIVE DIRECTOR

<b>Job Title:</b>	Head Coach/Competitive Director	<b>Revised Date:</b>	Apr 08, 2025
<b>MHA:</b>	Kerry Park Minor Hockey Association	<b>Term:</b>	Two Years

### Description

Establishes, organizes and develops a system at all levels within the Association to promote further development of players and coaches through training programs and clinics. The position also ensures the selection of properly qualified and capable coaches for all teams and is responsible for the coordination of evaluations for competitive teams.

### Key Accountabilities

- Establishes, organizes and develops a system at all levels within the Association to promote further development of players and coaches through training programs and clinics in conjunction with BC Hockey and VIAHA. · Chairs the Coaching Selection Committee and ensures the selection for properly qualified and capable coaches, in accordance with the Policies and Procedures, for recommendations to the Board of Directors for approval. · Coordinates and facilitates a mandatory coaching meeting at the beginning of the season.
- Communicates expectations, issues and concerns with each teams' head coach.
- Chairs the Development Committee to ensure an annual development recommendation plan is presented to the Board of Directors for approval and works with Ice Manager on scheduling development sessions.
- Over sees Coach Mentor whom coordinates and performs ongoing assessments and evaluations of all coaches and assists head coaches enriching their practice plans and bench management skills through viewing practices. · Coordinates and/or participates in seminars offered by the Association.
- Reports any outstanding issues or concerns of coaching conduct to the Vice President.
- Oversees the competitive evaluations in compliance to Policies and Procedures, which includes arranging Evaluators. · Enforces fair ice time rules and mediates any player-coach, parent-coach, coach-association minor problems brought forward by Team Managers or members.
- Administers and compiles individual player evaluations for those players who have indicated that they would like to try out for competitive teams.
- Arranges annual hitting clinic and arranges Coach to run it.
- Works with Divisional Directors to arrange for Coaches to run Preseason ice.
- Arranges game supervisors for all home playoff games for the competitive teams under the Associations realm. · Attends Director Meetings and prepares monthly Head Coach/Competitive Coordinator reports for the Director Meetings.

### Experience

Previous experience with Head Coaching and competitive hockey is recommended.  
Must hold Development 1

## Typical Committees

Coach Selection Committee, Development Committee, Policies and Procedures Committee